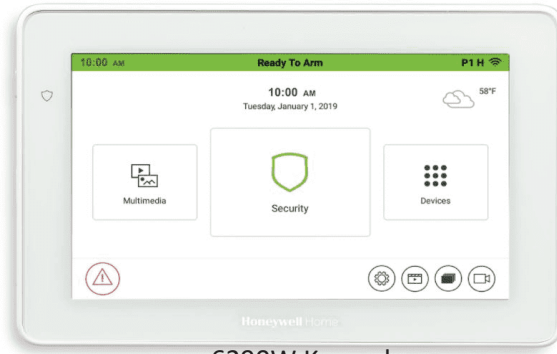




6290W Keypad



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User Setup

User Setup allows you to **Add a User**, **Delete a User**, and **Edit a User**. You may access User Setup from the System Setup screen. Each user must be assigned a name with a corresponding 4-digit user code in order to gain access to various features and functions. The keypad can hold the identity for 10 Users in its memory. The maximum number of Users that can be added is limited to the number of users that the panel supports.

Users for the system are programmed in a central user setup location that provides the specific questions for authorization levels assigned to different users. You may want these users to be the same, but there are situations in which you may want a user to have limited capabilities. These capabilities are defined by the Authority Level assigned each user.

Authority Levels

Authority levels define the system functions a particular user can perform. Depending on the authority assigned to you, there are certain system functions you may be prohibited from performing. The following information describes the authority levels that can be assigned through the keypad and provides the equivalent authority level name found in your alarm system manuals. The authority levels that can be assigned are as follows:

Authority Level	Functions	Equivalent System Name	
		Residential Systems	Commercial Systems
Master	Can perform all security functions, add/delete users in assigned partition, program scheduled events, and change partition master code	Partition Master	Level 1 Master
Normal	Perform security functions (arm, disarm)	Standard User	Level 3 Operator A
Guest	Can arm the system in assigned partitions, but cannot disarm the system unless the system was armed with this code. Note: Do not assign this level if Quick Arm is enabled in your system.	Guest	Level 4 Operator B
No Access	Used to restrict access from a partition.	N/A	N/A

User Setup (cont'd)

How to Add a User

ICON	ACTION	NOTES
	<ol style="list-style-type: none"> Select the Setup → System Setup → User Setup icons. Select and enter your Authorized Code. Select the Partitions, and access level for this user; Master Normal, Guest or No Access. Select the box next to User Number and enter an "available" (3-digit) user number. Type the user name (6 characters max.; no spaces between characters). Select the box next to RF Button Zone (if used); enter the 3-digit RF Button Zone for this user. Select to Save the user information or select the Back arrow to return to the previous screen. 	<p>On the Data Entry screen, enter the user information.</p> <ul style="list-style-type: none"> Use the Shift key for capital letters Use the BS (Backspace) key to make corrections. The @#& key is not available for use at this time. These characters cannot be saved to the control panel. <p>The authorized code for adding users is dependent upon the alarm panel you are interfacing with. Check your alarm panel Installation and Setup Guide to determine who can add users.</p> <p>If assigning this user to wireless key, enter one of the zone numbers of the keyfob (the wireless key must be programmed first before it can be assigned to a user).</p> <p>Select the partitions, access level, and enter an available user number for this user.</p> <p>For available user numbers, see the control panel instructions.</p>

How to Add an Existing User to a Second Keypad

After adding a user to the first keypad, the same user can be added to a second keypad. From the second keypad go to "User Setup" and enter the same user name and same user code (refer to "How to Add a User" above). The second keypad will automatically update the user information. Select to **Save**.

How to Delete a User

ICON	ACTION	NOTES
	<ol style="list-style-type: none"> Select the User you want to delete. Enter your Authorized code. Select the appropriate option. The Confirm Delete screen is displayed. 	<p>Three selections are available: add a user, edit a user, or delete a user.</p> <p>The authorized code for deleting, adding, and editing users is dependent upon the alarm panel you are interfacing with. Check your alarm panel Installation and Setup Guide to determine who can delete, add, and edit users.</p>

How to Edit a User

Note: You cannot edit a User's *name* or *number*. To modify a User name or number, you must delete the User and re-enter User.

Edit a user as follows:

ICON	ACTION	NOTES
	<ol style="list-style-type: none"> Select the User you want to edit. Enter your Authorized code. Select the options needed for this user and select to Save. 	<p>Three selections are available: add a user, edit a user, or delete a user.</p> <p>Note: The authorized code for deleting, adding, and editing users is dependent upon the alarm panel you are interfacing with. Check your alarm panel Installation and Setup Guide to determine who can delete, add, and edit users.</p>